



THE SOCIETY FOR
VASCULAR TECHNOLOGY OF
GREAT BRITAIN AND IRELAND

SVT EDUCATION COMMITTEE

MINUTES

Thursday 27th September 2018 13.00-16:00

John Gibbs Flats, The Great Hall

St Bartholomew's Hospital, West Smithfield, London EC1A 7BE

Attended	Chair: Naavalah Ngwa-Ndifor (NN) Heather Anderson (HA), Amy Bolsworth (AB), Alison Dumphy (AD), Laura Haworth (LH), Coleen Franco (CF), Sophie McDermott (SM), Kelly-Marie Swagell (KS), Ryan Ward (RW), Davinder Virdee (DV), Ming Yeung (MY)
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Actions	By whom
Find out how to register for conference workshop and check that an agenda has been sent to heads of service for meeting at ASM	NN
Develop criteria for reflective practice	HA / HL / AB
Edit CPD upload page to detail need for reflective practice, clarify that submission dates can be amended, inform members at ASM	HA / HL / NN
Find out exam/important dates of trainees and inform NN/ADi/DV/HA	AB
Finalise trainee breakout session	AB / RW
Advertise Fundamentals Day	ADi
Investigate cost of room options and patient recruitment and how CPD is normally allocated to different working groups for Intro to VU Course	DV
Feedback for President to investigate CPD point for RCS and use of anonymous images	NN
Send blanket email to members requesting examiners	LH / NN
Find out if a reference upload box can be added to the practical exam application within the £500 and to go live on from the ASM	NN
Practical exam guidelines to be updated to go live from ASM	KS
Add a tick box to the examiners assessment sheet to ensure patients have significant disease	KS
Send CPD document to KS to rework a practical exam document in the same format	HL / NN