

## **SVT EDUCATION COMMITTEE**

**MINUTES** 

Friday 15<sup>th</sup> June 2018 13.00-16:00

Peggy Turner Room, The Great Hall

St Bartholomew's Hospital, West Smithfield, London EC1A 7BE

		Chair: Naavalah Ngwa-Ndifor (NN)
/	Attended	Amy Bolsworth (AB), Helena Edlin (HE), Laura Haworth (LH), Davinder Virdee (DV),
		Ming Yeung (MY)

Actions	By whom
Chase Past President HD for minutes from Departmental Heads Meeting to be circulated	NN
Feedback thoughts on Surgeons Vascular Ultrasound Training and other Exec items	NN
Enquire about cost of ASM running over 2 days	NN
Raise the idea of changing the required numbers of veins with the Exec	NN
Discuss years of experience for AVS practical examiner	
Practical exam officer to provide spreadsheet of accredited vascular scientists from 2015-2016 to ensure AVS members are accurately recorded online.	CF/LH
Respond to members about practical exam	CF
Update accreditation document	HG / HL / CF
Arrange item writing workshop	MY / SC
Send document on item writing to DV and ADi	NN
Send blanket email to members requesting examiners	CF
Trainee competition / crossword	LH / AB

Minutes		
1.	Apologies	
	Caroline Dainty (CD) - mat leave, Alison Dumphy (AD), Sophie Harrison (SH) – mat leave, Sophie McDermott (SM), Coleen Franco (CF), Heather Griffiths (HG), Hannah Lines (HL)	
2.	Review of previous minutes	
	No changes	
3.	Update from the Executive Committee	NN
	Conference: Still awaiting costing from DF for 2 day conference. New logo chosen for the conference Sessions: ? Lumps and bumps	
	UKAS reaccreditation Fibrosis in cyclists / footballers with popliteal entrapment. Session for trainees and session for newly qualified trainees Scientific proffered papers Session on the practical exam for examiners. <b>ACTION</b>	NN
	Research committee: 3 grants submitted by deadline and 1 grant awaiting an extension No travel grants submitted so being publicised on social media and via course leaders such as Kings, Imperial, Newcastle and Manchester	
	Website: Printable format soon to be available Encourage everyone to join facebook group.	
	<b>Newsletter</b> : Series of articles on how to complete / comply with each section of the IQIPS accreditation written by AC.	
	Other: NICE AAA guidelines discussed – changes proposed aneurysm up to 4.5cm to only be screened 2 yearly and colour Doppler should not be used as the main method for detecting a leak.  Some members had already given feedback. General consensus was that 2 yearly was insufficient and colour Doppler was a reliable and often superior to CT unless proposing MRI.	
	<b>Professional Standards Committee</b> : Looking for new members and standardizing process asking for CV and previous committee experience.  Loopholes in IQIPS accreditation process are worrying and are being reported to IQIPS by AC. WRULD (Work-related upper limb disorders) guidelines reviewed and now available on website.	
	<b>VS</b> : Want a bullying and harassment policy. Once they have completed theirs they will circulate to the SVT for us to tweak and apply to the Society.	

4.	Website	NN for
	Mathin to a second or self-or CDD and the se	AD
	Nothing to report re: online CPD questions	
5.	CPD	NN for
		HG/HL
	CPD update attached separately.	
	- 10% called for CPD audit closing July***	
	- Agreed to keep points for poster presentations the same as with presenting at a meeting and varying depending on local -2, national-5 or international-7 <b>ACTION</b>	HG
	- No points to be awarded for sitting on STP interview panel and/or STP shortlisting panel. <b>ACTION</b>	HG/HL /MY
	- Committee was pleased with reflective practice example provided for upload and MY will also be submitting one. <b>ACTION</b>	HG/HL
	- Practical exam officer to provide spreadsheet of accredited vascular scientists from 2015-2016 to ensure AVS members are accurately recorded online. <b>ACTION</b>	CF
	- Look into developing criteria for reflective practice. <b>ACTION</b>	HG/HL
	- Typo observed to be changed in accreditation document. <b>ACTION</b>	HG/HL
	- Very comprehensive accreditation document. In reviewing the accreditation document HE suggested that we should also review the numbers required as was last reviewed 8 years ago!  After much discussion it was suggested keep 600 veins however increase DVT numbers and reduce insufficiency. Perhaps 300 DVT and 300 insufficiency and/or specify set number of positive DVT scans, but still retain minimum of 100 recurrents and maintain 3 years. How would this affect the standards? Numbers vs competency.	
	Open for discussion however no changes would happen until the September update to the accreditation document where requirements for 25 scan submitted in advance would also be implemented. To discuss at the Exec and any updates to be published in newsletter. <b>ACTION</b>	NN
	- After feedback from the Exec use "Accredited Vascular Scientist" (AVS) as our official title and "Clinical Vascular Scientist" to encompass vascular scientists/vascular sonographers/STP trainees etc. and clarification of this term will be provided in the document. PSC to also provide document on clarifying terms and their use.	
	- AVS practical examiner should have x amount of years experience? To be raised at the Exec. <b>ACTION</b>	NN
	- HE suggested putting back minimum 2.2 for degree and honours degree however it was felt that the theory exams should be rigorous enough to demonstrate competence and this change was not made recently.	

6.	Training	
	Trainee contacted wanting a move to modular exams.  Possibly in the future but is such a large undertaking. Feedback that currently no however will be reviewed in the future. Advise about contacting other centres to help with vein numbers. <b>ACTION</b>	АВ
7.	Fundamentals Days	NN for
	Due to run in January.	ADi
8.	Tutorial Days	DV
	Very positive feedback. Due to run again in April. Full complement of tutors with ADI and DV no longer having to lecture and can just run the days instead.	
9.	Surgeon's Training:	DV for
	Did not want to run the course in September as would be in direct competition with Wessex however we would have Surgeon's backing.  Expecting a group of 30.  DV and ADi working to lower same budget as for tutorial/fundamentals days however Wessex charge £400 and we should remain competitive  Need to consider pricing, dinner option after first day, good location,  Can suggest reduced rates for SVN so not necessarily closed to Surgeons.  DV to send programme outline by next week.  Can we offer CPD points – Wessex offers 10 CPD point from Royal College of Radiologists  Wessex advertise in Radiology magazine and this can draw international crowd.  Could also advertise at the upcoming conference if things are ready on time.  Stress that the course is Introductory and inform them of their limitations/tell them what they don't know.  Earliest start date is June 2019 but require 6months leeway to make booking.  Still waiting to hear from Nikesh Dattani regarding interest from the Rouleaux club.  Need to consider these points and discuss at Exec. ACTION	DV/ ADi
10.	Practical	LH/NN
	- CF wants to step down next year and is currently struggling with her workload. LH has stepped up to help with her workload until we can advertise for a new practical exam officer.	for CF/LH
	- CF needs to give LH access to the practical e-mail and files.	CF
	- Going forward, from 1 <sup>st</sup> September 2018, 25 anonymised scans and protocol will be requested for review by external examiner before the exam date is set. Add to accreditation document. <b>ACTION</b>	CF
	- Ask Steve if he can create another upload section for 25 scans. <b>ACTION</b>	CF
	- Add a tick box to the internal and external examiners assessment sheet to	

	ensure that the patient selected has significant disease – need to find word documents to do so. <b>ACTION</b>	CF/LH/ NN
	- Candidate has a BSE certificate in echocardiography and states that she has equivalence to a science degree however has not evidenced this. Still waiting to hear back from the RCCP about candidate equivalence. Member updated to use AHCS equivalence. <b>ACTION</b>	NN
	- New certificates all done with some signed.	
11.	Theory Exam	MY/ NN for
	Current exams:  SVTGBI opens candidate registration on 1 <sup>st</sup> May – 6 <sup>th</sup> June 2018.  Pearson scheduling is 1 <sup>st</sup> May – 13 <sup>th</sup> June 2018.  Test window is 15 <sup>th</sup> May 2018 – 20 <sup>th</sup> June 2018.  Results out after 60 days.	MY/ SM
	14 candidates for Physics (Spring 2017 – 47 candidates) 20 candidates for Technology (Spring 2017 – 26 candidates) Numbers likely down due to ability to now test in either Spring or Autumn which may not have been widely known before.	
	One candidate has reported a negative experience as there was a technical fault at the Parson Centre in Watford so she has subsequently not been able to take her exam. Refund to be issued. <b>ACTION</b>	NN
	Item writing workshop: Dates agreed: Monday 8 <sup>th</sup> - Tuesday 9 <sup>th</sup> October Wednesday 10 <sup>th</sup> – Thursday 11 <sup>th</sup> October Need to book rooms	
	Ask Caroline about previous research and ask Darlene what she requires rom the room. <b>ACTION</b>	MY
	Any spare questions to go to DV/ADi to help them create mock exams for the tutorial/fundamental days. Send document on how to write questions to DV. <b>ACTION</b>	NN
	Newsletter report in the newsletter by Aliya on theory exam that was rather negative. Unfortunately NN's response had not been added. Also newsletter omitted members of the Exec. NN to chase with newsletter editor. <b>ACTION</b>	NN
	MY queried whether new exam questions would go into the Spring 2019 exam however unlikely so need to reach a statistically sufficient number of candidates, so exam staying the same for a while.	
11.	A.O.B	
	NSHCS: HE is now the official rep for Apprenticeships/NSHCS/OSFA station writing and will sit on the Ed Comm.	HE

Update on integrated imaging workforce working group, NSHCS themed board meeting, apprenticeships provided to Ed Comm.  Need to promote labs to take on more STPs as we have many applicants to the programme however not enough availability.	
Data protection guidelines and privacy policy reviewed and approved.	
Trainee competition and crossword for Spring newsletter: <b>ACTION</b>	AB/LH
Next Meetings Dates:	
Friday:	
21 <sup>st</sup> September 2018 subject to change after Exec Committee Meeting	
FYI: VASBI on 28 <sup>th</sup> September	