



THE SOCIETY FOR
VASCULAR TECHNOLOGY OF
GREAT BRITAIN AND IRELAND

SVT EDUCATION COMMITTEE

MINUTES

Friday 13th April 2018 13.00-16:00

Peggy Turner Room, The Great Hall

St Bartholomew's Hospital, West Smithfield, London EC1A 7BE

Attended	Chair: Naavalah Ngwa-Ndifor (NN) Asif Dilshad (AD), Coleen Franco (CF), Heather Griffiths (HG), Laura Haworth (LH), Hannah Lines (HL), Ming Yeung (MY)
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Actions	By whom
Ask Past President HD for minutes from Departmental Heads Meeting to be circulated	NN
Feedback thoughts on Surgeons Vascular Ultrasound Training and other Exec items	NN
Enquire about cost of ASM running over 2 days	NN
Respond to members about CPD and make necessary changes	HG
Respond to members about practical exam	CF
Update accreditation document	HG / HL / CF
Appoint rep for NSCHS apprenticeships meetings	NN
Get exam certificates signed	NN
Send blanket email to members requesting examiners	CF
Trainee competition / crossword	LH / AB
Send document on item writing	NN
Discuss 2 day training course and upper limb workshop	NN / DV / ADi
Arrange item writing workshop	MY / SC

Minutes		
1.	<p>Apologies</p> <p>Amy Bolsworth (AB), Alison Dumphy (AD), Sophie Harrison (SH), Sophie McDermott (SM), Davinder Virdee (DV)</p>	
2.	<p>Review of previous minutes</p> <p>Minor changes made to previous minutes – amended and will be circulated with current minutes.</p>	
3.	<p>Update from the Executive Committee</p> <p>Conference: DF to find out if there would be availability for 2 days for more presentations though could be difficulty to obtain study leave. Queries raised regarding the cost of an extra day. HG suggested having workshop as separate event in the year however it was thought that cost for machine/rooms/presenters would be less favourable at another time in the year. NN to enquire about cost. ACTION Workshop booklet to be made available to all attendees.</p> <p>Research committee: winner of travel grant submitting article to newsletter. All those winning travel grants will have to submit and those winning a research grant will have to present at the ASM. Document uploaded to website with list of all successful grant applicants which will be updated.</p> <p>Website: Link to access European Journal of Vascular Surgery requires further testing and once up and running members would be emailed. Want to introduce a forum but would require a lot of monitoring. Encourage everyone to join facebook group. SC would like more patient info on the website i.e. video for what happens when attending a vascular scan. Departments could put a link to the website on their information leaflets. LS already has some material already from his workplace and would look into this. Another suggestion was to put add a video of exercises for claudicants and to work on this with the circulation foundation.</p> <p>Newsletter: Prize increasing to £50 to encourage entries. GJ suggested putting videos of highlights from ASM in the newsletter. 'Bubbles' section being replaced by a series of articles on how to complete / comply with each section of the IQIPS accreditation written by AC.</p> <p>NSHCS: Exec Meeting Report from Jan 2018 attached separately. The option of a Level 6 vascular science apprenticeship was agreed subject to HEI and NSHCS backing. It was proposed that students wishing to progress then could move across to the STP programme and that there would not be a need for a PTP pathway as this would duplicate the Level 6 apprenticeship. We need a rep from the Ed Comm for the meetings regarding Apprenticeships and PTP. ACTION</p> <p>Professional Standards Committee: WRULD (Work-related neck and upper limb disorders!) guidelines reviewed. Committee agreed to add that it was advisable to allow 20% of time to be devoted to CPD and activities other than scanning. PSC would write an article in support of Accreditation. To help labs AC would write a series of articles in the newsletter with tips to help complete each section of the accreditation process. A session could take place at the ASM to provide</p>	<p>NN</p> <p>NN</p> <p>NN</p>

	<p>information to labs dependent on room availability.</p> <p>BMUS: EW to ask next BMUS meeting for a discounted rate for our members of for SVT to receive part of the registration fee in recognition of the work done.</p> <p>Circulation Foundation: HD (past pres) will be writing patient information sheets for the Circulation Foundation website on vascular ultrasound and ABPIs/treadmill testing. HD will also be doing the Great North Run on Sunday 9th September for the CF (possibly with Teresa Robinson). HD will also be newsletter editor (2 per year).</p> <p>AOB: National School was to undergo restructuring. 30 Strategy review groups would be created in each speciality. It was thought vascular would be one of these. Each SRG could appoint as many members as it required but that in recognition of the work that HCS had done at the school in curriculum development, writing OSFA's etc., that chair of each group would be paid for 5-25 days per year. SC also advised the committee that clinical scientists were amongst the first wave of professions to be considered for supply and administration of medicines under Patient Group Directives. Awaiting a decision from the government.</p> <p>Venous terminology: The committee had been asked on its position regarding venous terminology. SFV being referred to as femoral vein and using terms greater and small saphenous veins. HD advised that these terms had been voted for by venous forum and therefore committee decided to advise members to adopt these terms. PSC to add to professional guidelines.</p> <p>Find out who queried these terms. Does it require wider consultation? ACTION</p> <p>Surgeon's Training: The committee was advised that the trainee's curriculum required them to be able to perform ABPI and waveforms, measure an AAA, use ultrasound to assess acute lower limb ischaemia and assess superficial varicose veins. SC stated that we would be teaching limited scanning and not full duplex scanning and referral to vascular labs for this was expected. Training would involve a 2-day course followed by work place based training. Assessment would be undertaken using formative and summative assessments and viva voce. Discussion centred on trainees using colour duplex to assess for truncal incompetence. Exec committee felt that this could not be taught in isolation and would require teaching of deep veins too. Trainees would not be able to achieve competence for full venous duplex scanning in the time available for teaching. Therefore, it was decided that trainees would therefore be taught to image superficial veins in B-mode for vein mapping and RFA. SC to amend documents. A member of the education committee had raised a number of concerns around training placements. NN advised that the documents stated that the trainee must arrange a placement before embarking on the course and this was a condition of commencement. Concerns were also raised about trainees not attending sessions that had been planned. The committee was advised that a learning agreement had to be signed by all parties including the trainee's consultant to release them for training. SM stated that it would be important to consult the membership as to whether they could support training. SC to contact wider membership now the committee had agreed the training plan. SC sent course overview and aims to Professor Chetter and Andrew Garnham from the VS council and Nikesh Dattani from the Rouleaux club.</p>	<p>NN</p>
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4.	Website Steve has updated it so cannot submit if any questions are missing.	NN for AD
5.	CPD CPD update attached separately. - Agreed to award 5 points to IQIPS Assessors for each Trust they assessed rather than each visit. Feedback to member. ACTION - Removed “Mastering a New Vascular Ultrasound Scanning Domain” as has been found to be rather ambiguous and rarely used. To be replaced with caveat that for anything else they consider may be worth of CPD points candidates are invited to submit reflective practice. Developing a service can be used to claim CPD points. MY to provide an example. ACTION - Agreed on 5 points to be awarded to Edward Jenner NHS Leadership course. Feedback to member. ACTION - Practical exam officer to provide spreadsheet of accredited vascular scientists from 2015-2016 to ensure AVS members are accurately recorded online. ACTION - Exemptions for carers leave to be considered as and when. → Proposed changes to the Accreditation document written in 2015: - Will use “Accredited Vascular Scientist” (AVS) and “Vascular Ultrasound Practitioners” to encompass vascular scientists/vascular sonographers/STP trainees etc. and clarification of this term will be provided in the document. Check with Exec for any other suggested title otherwise fine. ACTION - Currently says “support and guidance from an experience AVS” however we acknowledge this is not always possible and therefore changing wording to “preferably from an experience AVS”. ACTION - Clarify specification for significant arterial disease when it comes to practical exams. ACTION - Section on theory exam will need to be amended to represent new theory exam format. Send provisional ARDMS link to MY/SM/HL/HG. ACTION - Need to add statement regarding maternity/paternity leave to 5-year theory exam window: “Extensions for maternity/paternity leave may be granted for a maximum of 12 months. Extensions will be considered on a case by case basis.” ACTION - Minor amendments, layout changes, removal of repetition and clarification required however progressing well. To be updated 2-yearly.	HG/HL HG HG/MY HG CF NN HL NN HL HL

	<p>- CF off email for one week until 8th May. Still to send blanket emails to examiners rather than trying to choose by location. Will do so when her email address is working again. ACTION</p> <p>- New certificates all done and ready for signatures. NN to take to Exec meeting for NN and SC to sign. ACTION</p>	<p>CF</p> <p>NN</p>
10.	<p>Theory Exam</p> <p>MY has 100 questions in the pending list which she would like to sign off however needs to see the item writing documents in order to understand criteria. NN to send documents to MY/SM/CD (to be forwarded on to Education committee members if necessary). ACTION</p> <p>Update from Inteleos</p> <p>- Timing for the exam will be a full 160 minutes with NDA performed in advance.</p> <p>- Special accommodations arranged.</p> <p>Previous dates for next exams: SVTGBI opens candidate registration on 1st March – 3rd April 2018. Data file sent to Inteleos by 4th April (if candidates are <u>not</u> registering through our portal). Pearson scheduling is 10th April – 22nd May 2018. Test window is 24th April 2018 – 22nd May 2018.</p> <p>New dates for next exams: SVTGBI opens candidate registration on 1st May – 6th June 2018. Pearson scheduling is 1st May – 13th June 2018. Test window is 15th May 2018 – 20th June 2018.</p> <p>Results out after 60 days. Disappointing however exam fees will remain at £100 until running smoothly. Would like to have dates for the next 2 sessions in advance though cannot do so until this one is complete. Will need to monitor this.</p> <p>Item writing workshop: New dates will need to be suggested. ACTION Need to reach out to heads of service. ACTION Suggestion to reach out to Society of Radiographer item writers can give them CPD points. HG knows some physicists who would be happy to help.</p> <p>Update on query regarding maternity leave for theory exam: Candidate was granted an extension and update to document to be made.</p>	<p>MY/ NN</p> <p>NN</p> <p>MY/SC MY/SC</p>
11.	<p>A.O.B</p> <p>Surgeon's Training Draft documents attached: course structure and overview, aims and objectives, and formative assessment. Rouleaux Club survey has still not been distributed. Nikesh at the Rouleaux Club</p>	

	<p>to chase this.</p> <p>Reluctant to invest too much time without having an idea of numbers. Still some discrepancies as to what they want and what we are willing to provide.</p> <p>Can either do just a 2-day introductory course or do 2-day introductory course <i>and</i> the course as outlined in the draft documents.</p> <p>Course is not all that different to the original surgeons course; may be wise to consult those who previous designed the course to get feedback on successes and shortfalls.</p> <p>We need to be wary that of the possibility that surgeons will be using this to claim competence as a course provided by the SVT will potentially hold more weight than other organisations offering a 2 day course.</p> <p>Also important to emphasise introductory nature of 2 day course.</p> <p>Again for formative examination OSFA/OSCE style assessment to ensure the same level and remove pressure on individual assessors potentially marking their bosses. May also generate some money for the SVT.</p> <p>Would like to have more Education Committee involvement in this project.</p> <p>Feedback to Exec Committee. ACTION</p> <p>Trainee competition and crossword for Spring newsletter: ACTION</p>	<p>NN</p> <p>LH/AB</p>
	<p>Next Meetings Dates:</p> <p>Friday:</p> <p>15th June 2018</p> <p>21st September 2018</p>	