

SVT EDUCATION COMMITTEE

MINUTES

Friday 13th April 2018 13.00-16:00

Peggy Turner Room, The Great Hall

St Bartholomew's Hospital, West Smithfield, London EC1A 7BE

Chair: Naavalah Ngwa-Ndifor (NN)

Attended Asif Dilshad (AD), Coleen Franco (CF), Heather Griffiths (HG), Laura Haworth (LH), Hannah
Lines (HL), Ming Yeung (MY)

Actions	By whom
Ask Past President HD for minutes from Departmental Heads Meeting to be circulated	NN
Feedback thoughts on Surgeons Vascular Ultrasound Training and other Exec items	NN
Enquire about cost of ASM running over 2 days	NN
Respond to members about CPD and make necessary changes	HG
Respond to members about practical exam	CF
Update accreditation document	HG / HL / CF
Appoint rep for NSCHS apprenticeships meetings	NN
Get exam certificates signed	NN
Send blanket email to members requesting examiners	CF
Trainee competition / crossword	LH / AB
Send document on item writing	NN
Discuss 2 day training course and upper limb workshop	NN / DV / ADi
Arrange item writing workshop	MY / SC