



THE SOCIETY FOR
VASCULAR TECHNOLOGY OF
GREAT BRITAIN AND IRELAND

MINUTES

SVT EXECUTIVE COMMITTEE

Date 26th June 2020

Meeting took place via Zoom due to Covid -19 outbreak

Attended	Lee Smith(LS); Daniela Bond-Collins (D B-C); Sara Causley(SC); Steven Rogers(SR); Heather Anderson(HA); Kamran Moderesi(KM); Carole Tennison(CT); Richard Simpson(RS); Emma Waldegrave(EW); Ben Freedman(BF); Lynne McRae(LM); Dominic Foy(DF)
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Actions	By whom
Compile list of constitution changes for ASM vote and ask EBS if this can be done via app	LS
Purchase laptop for treasurer	BF
Change SVT bank account signatories and apply for debit card	BF
Review Worldpay charges	BF
Ask VS to extend abstract deadline for ASM. Publicise to members	CT
Approach guest speakers for ASM from COVER	CT/LS
Approach speaker from SONAR trial for charing X Vienna	LS
Add historic SVT newsletters to members area of website	CP
Obtain SVT email address	CP
Provide bio and picture for website	
Extract list of members from Scotland, Wales and Ireland from database	LM
Approach these members to be correspondents for these areas to ensure newsletter articles relevant to all	D B-C
Send email to members for stories promoting the work of HCS during pandemic for AHCS	LS
Arrange HOS meeting via zoom to discuss vein numbers in light of pandemic and possible changes to the weighting of DVT v VV's. Look at modular exam system	LS
Voucher to be sent to Nick Dudley for his work into US machine accuracy.	BF
Arrange full handover from previous chair	KM

Move professional guidelines to separate page on website	CP
Approach All party parliamentary/ working group to offer SVT support and advice	LS
Advertise for shadow conference secretary	LS
Secure confirmed ED Com committee chair	HA

1.	Apologies	
2.	Review of previous minutes and actions Minutes agreed. Outstanding actions: Prepare constitution vote for ASM Treasurer computer still to be purchased.	
3.	Membership 486 members which is down on normal.	LM
4.	Treasurer Expenses shortfall from 2019 ASM. Committee can claim for shortfall but no one has done so currently. KM has said claims can be made but to make a note on receipt that it is a part claim and why. Need for debit card to be pursued along with changing signatories. Worldpay- need to clarify charges as no pattern to amounts taken from SVT account.	BF
5.	Conference VS has confirmed that conference will be virtual. Meeting on Monday to discuss. No abstracts yet submitted for SVT. 13 for VS. Deadline is 5 th July. Need to publicise again and extend deadline. Promote to STP trainees as opportunity for Peer review. Survey of SVT members preferred shorter sessions over several days. VS preferred one day. ? ask for some pre-recorded session from guest speakers. Ideas Covid session with link to vascular disease. Ask someone from COVER to talk. Would consist of some recorded material and possibly live with Q&A. Prof Greenhalgh has asked for SVT ultrasound session at Charing X Vienna which will also be virtual. HA asked if any preliminary findings available from SONAR trial run by Cambridge which ended 6 months ago. ? could one of the contributors present? Format for conference 4 hours session then if abstracts submitted add 2 hours on another day. Ask VS if can pre-record but show live and watch back later. But presenter logs on to answer questions. Looking to 2021 ASM, RS asked if there is a possibility of combining attended meeting with live streaming. Feedback from last conference submitted to EBS but not heard back.	CT
6.	Research Committee 1 application for grants from STP student which was awarded. Not all money allocated so will be another window later in the year.	RS

	<p>Research priorities group- nothing to report but would like to undertake a survey to see if we would like a UK vascular journal. Committee felt it would be good to support as long as we could contribute. Would like to be affiliated. Carlos to send survey to members.</p> <p>Research module. Awaiting guidance from academy. Elaine Jenkins from the academy to see if she can get time to work on this. This will ensure module aligns fully to STP curriculum for equivalence.</p>	
7.	<p>Website</p> <p>Science journal now more prominent. CF link available for donations.</p> <p>AVS Register now mandatory.</p> <p>New job page in production.</p> <p>Need to add old original journals to members area of website for historical interest.</p> <p>Privacy policy. DF asked about keeping all minutes. CP to ask all past Presidents if they have any old documents to store centrally.</p>	CP
8.	<p>Newsletter</p> <p>Do we need a contact from each region to across as correspondent for newsletter so isn't so heavily weighted to what happening in England? Appeal to members.</p> <p>Anne Donald Award: Keep it as scientist of the year for this year due to Covid and ? change at ASM next year to be awarded to best scientific paper.</p> <p>Committee asked to vote on best article in this newsletter</p>	D B-C
9.	<p>Venous Forum</p> <p>No report</p>	
10.	<p>AHCS</p> <p>Looking for stories to promote the role of the HCS in Covid -19.</p> <p>LS to send request to members.</p>	LS
11.	<p>Education Committee</p> <p>Spring 2020 exams cancelled. Most candidates have moved to Autumn window. Do not need to re-apply. Committee have agreed to fund exams for one student who cannot alter date due to maternity leave. Intealos would not refund.</p> <p>Practical exams cancelled.</p> <p>BF gave an example of how they have arranged practical exams at KCL. They are asking for approval from IPC when require an external examiner. HA will add this to criteria for practical exams when restart.</p> <p>Item writing workshops postponed until early next year. Venues have given credit for next year.</p> <p>CPD to run extra questions in Autumn.</p> <p>All AVS will get an automatic 0.83 points per month of Covid-19</p> <p>Surgical study day at ASM next year. Will be day before ASM starts. HA asked if there any costs SVT expected to absorb? LS stated feedback from VS would be that machines etc would already be there for conference and they could assist in whatever is needed.</p> <p>2 new non-portfolio members set to join committee.</p> <p>Concern over varicose veins numbers as all surgery suspended. Discussion- ? look to change weighting of numbers to maybe more DVT then VV's. DVT can be incompetence as well as thrombus. ? need heads of service to discuss.</p> <p>Maybe need to revisit modular accreditation to suit individual services if VV's a problem. Intealos already run similar system for physicians. HA/LS to discuss with them.</p>	HA

	Equivalence process. Waiting to see if Elaine Jenkins from AHCS are willing to work with us. What AVS need to do and what is out there to support them. SVT could look at different peoples experience and how they did it- case studies.	
12.	ARDMS/Inteleos See above	
13.	Professional Standards Committee QA of machine accuracy documents ready for review. Committee agreed to fund a £50 voucher for Nick Dudley to thank him for his work. Query from member regarding work done for machine accuracy. Kamran to contact Siobhan Meagher regarding work previously done. Query from Alison Charig regarding using personal email addresses. Need to put agreement in place to say that if you choose to use a personal email address then it will be shared. KM Needs SVT email address and full hand over.	KM
14.	BMUS Next Education meeting postponed to September. ASM postponed til next year. Looking to do some webinars. Apprenticeship standard signed off but no HEI's taking part yet. Management post covid- guidance issued.	EW
15.	Vascular Society	LS
16.	Circulation Foundation CF Ambassador programme to be circulated to members.	CT
17.	NAAASP No official guidance yet on restarting.	SC
18.	CASE New memorandum of understanding to be signed. CASE role still to be filled. LS to send out request to members.	
19.	AOB: IQIPS / Alison Charig– has the SVT put out any guidance as to how to work during Covid? SVT does not feel it can give out general guidance as this will not take into account what is happening at local level. LS will respond by saying that will align with VS recommendations which have been agreed with NHS England Steven Rogers having difficulty finding guidelines to be moved to a separate page. All party parliamentary /working group for arterial and venous disease. No SVT representation. VVAPPG.com. Lee to find out how to get involved by contacting group as well as MP's involved. HA completing 2 years in role looking for replacement but will stay for handover Year. CT may be emigrating. May need to step down in November. ? Need to look for someone to shadow next year to takeover if needed.	LS
	Next Meetings Dates: 25 th September 2020 Venue to be confirmed	