

SVT EDUCATION COMMITTEE

MINUTES

Friday 30th June 2017 13.00-16:00

Peggy Turner Room, The Great Hall

St Bartholomew's Hospital, West Smithfield, London EC1A 7BE

Chair: Naavalah Ngwa-Ndifor (NN)

Attended Caroline Dainty (CD), Asif Dilshad (ADi), Alison Dumphy (AD), Coleen Franco (CF), Heather Griffiths (HG), Laura Haworth (LH), Hannah Lines (HL), Ming Yeung (MY)

Actions	By whom
Feedback to Lee about website issues, need for training and a meeting to be arranged	NN
with Steve from Capability Cloud	
Update of CPD points	HG
Update to CPD points document before audit	HG/HL
New Website CPD questions and reduce pass mark	AD
See if its possible to see data on pass/fail for CPD questions	NN
Audit of exams	CD/HD/SH
Confirmation of dates for the Fundamentals Days	ADi
Find out dates of STP exams and coursework deadlines	LH
Quotes for new embosser and certificates	CF/NN
Chase equivalence data	NN
Trainee Competition and Crossword	LH/ADi

Minutes		
1.	Apologies	
	Helen Dawson (HD), Sophie Harrison (SH), Davinder Virdee (DV)	
2.	Review of previous minutes	
	No changes to previous minutes.	
3.	Update from the Executive Committee	NN
	Points being discussed in website meeting: Changes to CPD areas, changes to membership area, implementation of voluntary register, constitutional voting at renewal, changes to exam registration form, generation of lab manager list from website data, exam data for theory exams.	
4.	Website	
	Admin section:	
	Awaiting feedback from website meeting. ACTION	NN
	Website training to be arranged following changes – President is aware.	
	CPD questions: We are not allowed to upload journal articles. Further discussion relating to the 100% pass mark. Decision has been made to reduce the pass mark to 80%. Answers not to go in newsletter. ACTION	AD
	Need to look behind the scenes and see what data can be gained regarding those who have taken the CPD questions. ACTION	NN
5.	CPD	HG/HL
	Now have a full database on member – next week audit to begin. From next year data should be uploaded directly to website.	
	CPD document now in a working format. Spelling and grammar corrected however rework of document required in time for audit.	
	Updates to CPD activities discussed and points amended. ACTION STP now 15 points Introduction to Good Clinical Practice 2 points E-learning modules – cap at 5 points per year: 3 vascular/2 non vascular CAVA for AVS – 3 points	HG, HL
	EVLT and foam sclerotherapy not to be considered a 'learning a new ultrasound domain' worth 10 points	

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	KCL practical educators day to be allocated as 'one day non vascular meeting'	
	Pre-AVS to continue to be allowed to obtain points during their training.	
6.	Training	LH
	LH has received many contacts following blank email to trainees.	
	LH still struggling to get dates of Manchester STP exams – apparently not yet set, some dates received for Newcastle. ACTION	
	Still trying to compile a list of centres willing to support students however no offers as yet. Continue attempts to recruit. ACTION	
	Trainee at Aberdeen wanting to gain AVS however no AVS accredited staff at Aberdeen. Will need 2 external examiners. Have suggested trainee goes to observe at other vascular lab having AVS	
	qualified staff members to get an idea of the required standard.	
7.	Fundamentals Days	ADi
	Waiting for confirmation in writing on dates for study day though currently 10 th and 11 th January in Coventry.	
	ADi to check he can access dropbox files for Fudamentals days. ACTION	
8.	Tutorial Days	NN fo
	DV is hoping to run a study day with Tanya Bryne at Irish Institute of Clinical Measurement Science (IICMS) and was enquiring about CPD points to be awarded to lecturers however cannot provide this without a timetable. ACTION DV would still like to change the dates of the Tutorial Days to second week of April as can clash with Easter and annual leave so difficult to get cover. Still awaiting dates for Easter and STP exams from LH. ACTION	
9.	Practical	CF
	Awaiting further quotes for new certificates and new embosser and also for university style certificate printing obtained by CF. Certificate template provided by Ms Modaresi was liked by all, though similar to other cert provided by CF. ACTION	
	To be raise with Exec Committee:	NN
	Can CF issue herself a replacement certificate as Practical Exams Officer?	
	Will we charge for new certificates if members wish to update? ACTION	
	will we charge for new certificates if members wish to update: Action	

10.	Theory Exam	NN/CD
	Feedback from those who have sat the exam including: - issues registering with SVT and Pearson VUE - issues with Pearson VUE – no water, difficulty alerting moderators, mixed reviews from centre - people were able to discuss questions Audit of those who sat the exam. ACTION	
	HD was informed about an online calculator found by one of the trainees which needs to be made available in future. ACTION	
11.	A.O.B	
	Trainee competition and crossword for Winter newsletter: LH & ADi ACTION	LH/ ADi
	Awaiting feedback on Skills for Health from President. ACTION	NN
	Have chased AHCS regarding equivalence data. Awaiting contact though will continue to chase. ACTION	NN
	HG attended Scottish meeting where recommendations were made to only employ those on recognised registers which does not currently include the SVT. What does this mean for the future of AVS? Referred to SVT President to liaise with David Bennett, Lead Clinical Physiology Register.	
	Does the SVT still pay AHCS "one voice" fee? Yes	
	Rob Farely responsible to STPs in Scotland and has prohibited those at HGs lab to train their STP trainee outside of the STP remit. Would suggest vascular lab uses their own discretion.	
	Next Meetings Dates:	
	Friday:	
	29 th September	